

Real Champions Inc.

Board of Directors Position Description

Purpose: *To act as a voting member of the board with full authority and responsibility to develop policies for the operation of RCI; to monitor RCI's financial health, programs and overall performance of the organization; and to provide the Executive Director support, encouragement and accountability.*

The Full Board's Responsibilities:

■ *Establish policy* ■ *Hire and evaluate the Executive Director* ■ *Secure adequate funding for RCI*
■ *Monitor finances* ■ *Create and update a long-range plan for RCI* ■ *Ensure Board Structure Functions in a Healthy Manner* ■ *Adopt key operating policies and approve contracts as appropriate*

Individual Board Member's Duties:

■ *Attend at least 75% of board meetings annually* ■ *Personally, donate or raise \$5,000 per year*
■ *Become knowledgeable about RCI and our mission* ■ *Come to board meetings prepared and informed about agenda issues* ■ *Contribute to meetings by expressing their points of view*
■ *Consider other points of view, make constructive suggestions and help the board make decisions that benefit RCI's constituencies and partners* ■ *Serve on one of our Board Teams: The Governance Team, The Internal Affairs Team or The External Affairs Team* ■ *Represent RCI to individuals, the public and other organizations in a positive and professional manner* ■ *Support RCI through attendance at special events and activities* ■ *Assume board leadership roles* ■ *Keep the Executive Director informed of relevant community concerns* ■ *Maintain confidentiality of Board discussions*

Rationale: *Board members set corporate policies and goals and delegate authority to the Executive Director to implement such policies and goals in the day-to-day management of RCI. Individual members of the board; however, have no authority to act independently of the full board on policy issues. Board members who abuse their position this way may be censured or asked to resign from the Board*

Board members approve an annual budget to ensure RCI can meet its financial obligations. In addition, Board members monitor the overall financial health of RCI by reviewing monthly reports prepared by a CPA and annual reports prepared by an auditor recommended by the Executive Director. The Executive Director is responsible

for day-to-day operational expenditures. Board members should have a clear understanding of their roles and act in the best interest of RCI.